







DUAL QUALIFICATION

Cert. IV in Business - Sustainability & Cert. IV in Entrepreneurship and New Business

BSB40120 BSB40320

Embrace your passion for sustainability.
Explore new business venture opportunities
to advance your career

-  www.envirotech.edu.au
-  [@envirotechevducation](https://www.instagram.com/envirotechevducation)
-  [Envirotech Education](https://www.facebook.com/EnvirotechEducation)
-  admissions@envirotech.edu.au



Course Overview

This Dual Accreditation is designed to teach the spirit of entrepreneurship from an ecologically sustainable development perspective. The program provides a unique opportunity for students who want to learn how to establish a new sustainable business or contribute to the development of new sustainable projects at existing organisations.

The accreditation follows an innovative approach where students are able to gain extensive industry knowledge relating to establishing a new business, sources of capital, and to operate a business sustainability.

Students will learn from real-life case studies from a variety of workplace contexts and will gain business knowledge under the mentorship of experienced trainers.

All course assessments relate to real business needs, students will receive industry perspective on submitted assessments from business owners, consultants, trainers, and assessors.

Envirotech Mentors: 15 Hours/week

Lectures: 5 Hours/week

Workplace project course work on the job industry training 15 Hours/week



Online Support



Blended Mode



17 Units



58 weeks



Paid/Unpaid Traineeships



On the Job Training



Dual Qualifications Units

Certificate IV Business - Sustainability (BSB40320) & Entrepreneurship and New Business (BSB40120)

Business Sustainability & Innovation Start-up (BSIS)

BSBCRT411	Apply critical thinking to work practices
BSBPEF402	Develop personal work priorities
BSBPEF502	Develop and use emotional intelligence
BSBESB301	Investigate business opportunities
BSBWRT411	Write complex documents
CUAFIM511	Source funding for projects
BSBTWK401	Build and maintain business relationships

Technology

BSBESB404	Market new business ventures
BSBTEC404	Use digital technologies to collaborate in a work environment
BSBXCM401	Apply communication strategies in the workplace

Business Research and Development

BSBESB401	Research and develop business plans
BSBESB302	Develop and present business proposals
MSS015025	Develop a business case for sustainability improvements

Finance and Sustainability Planning

BSBESB403	Plan finances for new business ventures
BSBSUS413	Evaluate and report on workplace sustainability

Improving Business Sustainability

BSBESB402	Establish legal and risk management requirements of new business ventures
BSBSUS511	Develop workplace policies and procedures for sustainability

Implement and Monitor Sustainable Practices

BSBSUS411	Implement and monitor environmentally sustainable work practices
BSBWHS411	Implement and monitor WHS policies, procedures and programs

Business Sustainability & Innovation Start-up (BSIS)

This course provides students with the opportunity to join Envirotech Education's Business Sustainability & Innovation Start-up Hub (BSIS).

The goal of the hub is to provide students with real-life experience in a start-up business ecosystem. Students will participate in connecting with private and public investors through grant application to source sustainable funds for community engagement projects and create social enterprise.

BSIS Benefits to Students and their Employers

The BSIS is an invaluable learning experience that will connect students with industry and real-time business funding opportunities. Students who gain experience on real funding projects often find it easier to create processes to secure funding for their own businesses or projects.

- ✓ Develop stakeholder collaboration and management skills
- ✓ Gain an understanding of sustainable finance and grant funding networks
- ✓ Participate in design and development of sustainable community projects
- ✓ Real-life experience in navigating funding ecosystems, launching projects and social enterprise

Return on Investment (ROI)

- 1 Work independently and learn to develop and deliver sustainable projects
- 2 Research and choose from several business or project opportunities
- 3 Pitch business plans to interdisciplinary teams
- 4 Connect with donors and apply for grants and funding
- 5 Create social enterprise, new business and sustainable projects to support community needs
- 6 Learn and collaborate with real businesses and communities

Cluster of Units

Business Sustainability and Innovation Start-up

Students will learn the range of skills and knowledge to identify and investigate opportunities, build and maintain business relationships and source funding for projects.

The units in this cluster applies to those establishing business providing self-employment as well as those establishing a new ventures as part of a larger organisation. Students will also learn to investigate funding opportunities for projects and develop funding proposal.



Technology

In this cluster, students will learn the skills and knowledge required to understand the fundamental of using digital technologies to collaborate in a workplace context, including working as a part of a remote team.

Students will be able to collect, analyse and present relevant information about digital applications and create and present a business case to relevant stakeholders for adopting new collaborative digital technologies.

Business Research and Development

The units in this cluster provides students the skills and knowledge required to research and develop business plans for achieving business goals and objectives and research the viability of ideas for business opportunities.

Students will learn to develop an appropriate business case for proposed changes which will deliver improvements to the sustainability of a process or organisation. It includes cost benefit and return on investment (ROI) analyses.



Finance and Sustainability Planning

Students will learn the skills and knowledge required to identify financial requirements of a business, including profit targets, cash flow projections and strategies to garner financial support.

In this cluster, students will learn how to identify sustainable work practices, assess operation of sustainable practices against indicators and improvements and create reports detailing the assessment of workplace sustainability practices.

'Sustainability' in this unit refers to a broad approach that focuses on the minimisation of an organisation's social, economic and environmental impact, as well as proactive value creation in these areas.



Implement and Monitor Sustainable Practices

Students will learn the skills and knowledge required to analyse and implement improvements to the environmental sustainability of work practices and monitor their effectiveness and implement and monitor an organisation's work health and safety (WHS) policies, procedures and programs in the relevant work area in order to meet legislative requirements.



Improving Business Sustainability

Units in this cluster describes the skills and knowledge to identify and comply with legal and risk management requirement so business or new business venture and develop and implement workplace sustainability policies and to modify the policy to suit changed circumstances.

'Sustainability' in this cluster refers to a broad approach that focuses on the minimisation of an organisation's social, economic and environmental impact, as well as proactive value creation in these areas.



On the Job Training

Study and apply your skills in a real workplace through a Vocational Work Placement Program. On the job training has the benefit of providing knowledge and experience at the same time. Students who learn through experience in real workplace settings often find it easier to adapt in the workplace environment, increasing the scope of future employment.

Envirotech students will have the opportunity to develop job ready skills in a chosen industry under real-life workplace conditions. On the job training enables students to interact in a professional setting with colleagues and clients and provides experience in workplace conditions including working to deadlines and collaborating within a professional team.



Face-2-Face - Training
At the Workplace
15 hours per week



Online - Lessons
Theory Delivery
5 hours per week



Online - Mentoring
Academic Support
15 hours per week

Program Benefits



Qualifications Outcomes

This course provides spirit of entrepreneurship from an ecologically sustainable development perspective covering foundations of economic, social, and environmental sustainability. Following the course, students will be equipped with the skills required to apply for real business grant opportunities or new business assistance with NEIS (New Enterprise Incentive Scheme).

Skills and Knowledge Development

Upon completion of the course participants will be able to:

- ✓ Apply for grants and funding from a range of sources
- ✓ Research and develop business plans
- ✓ Understand budgeting and management aspects of business
- ✓ Plan stakeholder engagement strategies
- ✓ Understand dynamics of the business environment
- ✓ Learn to develop risk management strategy
- ✓ Gain tools for successful networking and business relationship development
- ✓ Understand foundations of building business relationships
- ✓ Use business communication platforms
- ✓ Implement ecologically sustainable practices in business operation
- ✓ Understand how to run a business efficiently and effectively
- ✓ Learn to create social enterprise

Career Outcomes

- Junior Sustainability Officer
- Junior Environmental Management Officer
- Sustainability Team Assistant
- Junior Sustainability Officer
- Business Development Assistant
- Entrepreneur of New Business Venture and Social Enterprise

About Envirotech

Envirotech Education is an award-winning Australian Registered Training organization (RTO) endorsed by the Australian Skill Quality Authority (ASQA) for delivery of Vocational Education and Training (VET).

Envirotech VET accreditations are offered to: domestic, indigenous, international, and school students.

The College has in-house expert trainers, mentors, and business developers, who are dedicated to connecting students to an industry journey and will facilitate the development of real business initiatives and sustainable projects.

Our Environmental Management & Sustainability Team



Melinda de Luna
Co-CEO, Environmental
Sustainability Consultant & Assessor



Dr Kuntal Goswami
Sustainable Business
Consultant, Trainer & Assessor



Dr Miguel Fortes
International Blue Carbon Expert



Daria Sobczak
Environmental Sustainability
Consultant



Glenda Manalo-Cadigal
Environmental Sustainability
Consultant, Trainer & Assessor



Cherry Jalover-Par
Environmental Planner
& Assessor

Weekly Timetable

	MON	TUE	WED	THU	FRI
Morning Class 9am - 11:30am					
Afternoon Class 12pm - 5:30pm					
Evening Class 6pm - 8:30pm			Online Delivery Dr. Jayant Keskar	Online Delivery Dr. Jayant Keskar	Online Delivery Funding & Start-Up Units Dr. Kuntal Goswami

Annual Academic Calendar

JANUARY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
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FEBRUARY

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MARCH

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SEPTEMBER

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OCTOBER

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NOVEMBER

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DECEMBER

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30	31					

 Public Holidays	 Term Breaks	 Intake Dates
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CONTACT

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